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Personal Statement.

I'm a highly-motivated, conscientious, and competent collaborator who possesses in-depth knowledge and expertise within the industry. With a proven track record of achievement, I can bring positivity, support, and a creative mindset to any team. I pride myself on taking ownership of challenging problems, maintaining high standards, and assisting my employer in achieving their objectives. With a desire and passion for continuous professional development. I'm confident I can add value to your organization by always ensuring your patrons receive the best service possible. With more than **19 Years** of experience in similar roles, I can be relied upon to deliver everything that I set out to achieve. whilst always seeking ways to help my employer grow and save them money at the same time.

Professional Experience

Over 20 years of experience in the Library and Information Science/Systems field.

Systems Librarian - Discovery Systems & Metadata Department, Auraria Library,

University of Colorado – Denver *August 2023 – Current*

Acting Manager - Library Technical Services Department

Central Services, Higher College of Technology, Abu Dhabi, UAE. *January 2023 – June 2023.*

Main Responsibilities include:

- Supervise resilient practices & anticipate the effects that such practices will have on employees, foresee obstacles and opportunities, and act accordingly. Contribute to the design and implementation of initiatives that create healthier and positive adaptive behaviors.
- Coach and mentor subordinates regularly in their long-term career goals and set plans to achieve them.
- Oversee and supervise that instruction in information literacy is available to students, faculty, and staff in formats suitable to class, group, operational, or individual needs.
- Ensure that reference services are available and circulation activities and other library functions are effectively performed during the hours of library operation.
- Adapt to the business continuation practices and approaches developed to protect and restore the organization's resources and adjust best to the changing environment in times of any major change/crisis to maintain a responsible and positive environment for the organization and the community as a whole.
- Establish a process of ongoing review, assessment, and improvement of library programs, resources, and services that will evolve along with student needs and expectations.
- Provide regular support to academic leadership in providing appropriate resources to the curriculum.
- Oversee the development, maintenance, and administration of the Integrated Library System, databases, online resources, services, portal, and website.
- Oversee the identification, selection, and acquisition of items to add to the library collection. This includes overseeing the purchase of books, electronic resources, and multimedia materials for the library collection.
- Develop plans for the delivery of library services across campuses, and coordinate with the Education Technology and Professional Development (functions responsible for education technologies) functions to successfully implement and deliver services.

- Provide leadership and vision in the development and implementation of initiatives that provide maximum discovery, access, and use of the library collection through continuous process improvement.
- Supervise the creation and maintenance of records concerning the purchasing and processing of resources for HCT's library.

Systems Librarian/Specialist - Library Technical Services department

Central Services, Higher College of Technology, Abu Dhabi, UAE. *March 2019 – January 2023.*

Main Responsibilities include:

- Develop, maintain, and administer the Integrated Library System and Library website, in collaboration with campus libraries.
- Perform Integrated Library System configuration changes and related technical administration tasks such as managing releases, version upgrades, system patches, monitoring system performance, testing, documenting, and implementing software changes.
- In coordination with Procurement and Contracts, handle the acquisition of resources for the library collection; this includes licensing, placing orders, and vendor relations.
- Develop and maintain an up-to-date, accurate, and comprehensive library resources database.
- Periodically create, analyze, and prepare reports on systems activities.
- Support in the development and implementation of library discovery and reporting tools that enable effective searching, retrieval, and delivery of library resources.
- Participate in the identification, evaluation, and recommendation of system improvements and processes.
- Support the development of library collections through a thorough understanding of curricular and research needs by coordinating with different campuses.
- Responsible for the creation of and updating relevant material in the LTS manuals.
- Coordinate with the Professional Development function to develop and deliver training to Library staff to enable them to use the Library Systems and tools.
- Keep abreast of the latest technologies, trends, and practices in library technical services.

Library Services Consultant

Arabian Advanced Systems - Naseej, Dubai, UAE.

July 2008 – February 2019.

Main Responsibilities include:

- Provides specialized technology consultations for establishing, developing, and automating libraries, using information technologies through visits, state-of-the-art studies, requirements determination, and improvement of strategic development operations to carry out organizational goals.
- Providing technical services for installation, data conversion & migration, maintenance & upgrade
- Software development, customization & testing, and quality assurance
- Conducting technical Presentations, Demonstrations, Consultations & Training
- Being a very positive team member and proved to be extremely helpful to the achievement of overall team targets
- Providing consultations on a wide range of library information systems issues including strategy, policy, management, and service delivery.
- Maintain up-to-date knowledge and skills in **Sierra, Symphony, Horizon, and ADLIB** from a professional perspective, including but not limited to:
 - Assuming product manager responsibility in the office for **Sierra, Symphony, Horizon, and ADLIB.**
 - **3M RFID** Library management and security solutions.
 - Project implementation planning and fulfillment.
 - Auditing on the quality control for library Catalogues.
 - Testing and implementation of ILS upgrades. Deployment of server/client hardware and software.
 - Maintain proper documentation of work done at the customers' site.

Senior Librarian/ Supervisor

Security Systems Department- Sabah Al-Ahmed Al-Jabber Naval Base, Kuwait. *Oct. 2007 – Jul. 2008.*

Main Responsibilities include:

- Performs a variety of administrative and supervisory work and complex clerical work in planning, organizing, and implementing the programs and services of the library management system.
- Works under the broad policy guidance and direction of the Human Resources Director.
- Exercises administrative direction over all library staff, including regular, temporary, part-time, full-time, or seasonal personnel either directly or through subordinate supervisors.
- Manages and supervises library operations to achieve goals within available resources; plans and organizes workloads and staff assignments; trains, motivates, and evaluates assigned staff; reviews progress and directs changes as needed.
- Provides leadership and direction in the development of short- and long-range library plans; gathers, interprets, and prepares data for studies, reports, and recommendations; coordinates department activities with other departments and agencies as needed.
- Provides professional advice on library issues to supervisors and Library Board; makes presentations to supervisors, boards, commissions, civic groups, and the public.
- Communicates official plans, policies, and procedures to staff.

Technical Support Leader

Knowledge Ware Technologies, Cairo, Egypt & Kuwait.

Dec. 2003 – Oct. 2007

Main Responsibilities include:

- Provides specialized technology consultations for establishing, developing, and automating libraries, using information technologies through visits, state-of-the-art studies, requirements determination, and improvement of strategic development operations to carry out organizational goals.
- Providing technical support for KWAR products Unicorn, iBistro & Hyperion.
- Developing new business relationships, generating and negotiating new income to increase year on year.
- Presenting to potential clients through direct communication in face-to-face meetings, telephone calls, and emails.
- Individual responsibility for new business, and are expected to self-manage; however, I will be part of a growing team of people with the same job title. Support is available by the General Manager and partners for complex large pitches and strategies.

Senior Cataloguer

Kuwait National Union Catalogue, Kuwait National Library.

Feb. 2007 – Dec. 2007. (Part-time work)

Key Technical Skills

Proficient and familiar with a vast array of programming languages, Concepts, and Computing technologies, including:

- System Analysis & Flowcharts
- HTML, ASP, PHP, PERL, XML & SED Programming Language
- Network fundamentals
- Problem-solving: Technical Support and Troubleshooting
- Windows, Office, and Sharepoint
- Databases: Access, MSSQL & Oracle
- Database interactivity using SQL & ODBC
- Web Designing: Professional knowledge of HTML, CSS, XML & Adobe Photoshop
- UNIX & Linux Operating Systems
- Web servers IIS, Apache & FTP servers

Key Professional Skills and Knowledge Areas

Proficient or familiar with a vast array of library technologies & concepts:

- Researching, Teaching Skills, Demonstrations & Training.
- Data Conversion/ Migration (Bib, Users, Circulation, Fines, Orders & Authority) MARC & non-MARC
- Experience in operating **Sierra, Symphony, Unicorn, Horizon, Millennium, and KOHA** Integrated Library Management systems.
- E-library OPAC/ Discovery interfaces development & customization
- MARC21 BIBFRAME
- Digital Archiving
- Using Classification Schemes (Dewey – LC)
- Indexing For Articles and Books
- Hardware & Software Installation
- Federated searching, open URL resolvers, and "ERM" Electronic Resource Management Systems
- Marketing experience preparing technical proposals and demonstrations (Trade shows, Demonstrations, Conferences)
- Participating and preparing more than 50 tenders of ILS Projects whether it is RFP or RFQ.
- Ability to learn quickly and develop knowledge of the required product(s).
- Self-motivated with investigating, testing, troubleshooting, evaluation, and analysis skills.

Interpersonal skills

- Self-discipline, Self-confidence
- Team-working
- Open to change and new ideas
- Conflict resolution and mediation
- Time Management
- Resilience, Openness to feedback
- Negotiation, persuasion, and influencing

Education

Doctor of Philosophy in Information Science, Ph.D. June/2014

Thesis Title: Building an Open-Source System to Convert and Migrate Data Between Integrated Library Management Systems: An Experimental Study

Grade of **Excellent with 1st class honor**

Helwan University, Faculty of Arts, Libraries & Information Department

Cairo, Egypt.

Master's in information science, MLIS, March/2009

Thesis Title: Support Searching and Retrieving with the Arabic Language on the Internet: An Experimental Prototype for Arabic Search Engine

Grade of **Excellent**

Helwan University, Faculty of Arts, Libraries & Information Department, Cairo, Egypt.

Bachelor of Arts, BA July/2003

Grade of **Good**

Helwan University, Faculty of Arts, Libraries & Information Department, Cairo, Egypt.

Training Courses

- Professional Project Management Program - Cambridge Education – 30 Nov.- 28 Dec. 2013.
- Oracle Database 11g Introduction to SQL Release 2 - New Horizons 13-17 March 2011.
- AIX and ILS administration. Technical support for staff and client access.
- Introduction to Unicorn API, SEL Tools, and custom reports using Perl programming Knowledge Ware Technologies, 2004.
- Hyperion Digital Management and Archive System Training – Knowledge Ware Technologies. 2004
- Advanced Course in (Cataloguing, Circulation, Serials, Authority, and Reports) in Unicorn System, Knowledge Ware Technologies, 2004.
- Introductory Course in (Cataloguing, Circulation, Serials, Authority, and Reports) modules in Unicorn Integrated library management, Knowledge Ware Technologies, 2003
- Advanced Course in Unicorn System Administration, Knowledge Ware Technologies.2003
- Introductory Course in Unicorn Integrated library management system. Knowledge Ware Technologies 2003
- Advanced Diploma in MS Access, 2002, Misr EL Gedida Library. Cairo, Egypt.

Languages

- Mother tongue: Arabic
- Fluent in English
- Elementary in Spanish

Scientific Publications

- Ibrahim Ali Mohamad and others ... Automated Circulation System LICS. Libraries. Net vol 3 p 3.4 March-April 2004.
- Instruction and Direction on selecting integrated library automation systems. - Librarian.net Journal. - (p 23 - December 2005)

References

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